

Boscawen Selectmen's Regular Session
Final Meeting Minutes 02.08.2017

Present: Roger W. Sanborn, Mark E. Varney, Alan Hardy, Kevin Wyman, Dean Hollins, Ray Fisher, Kellee Easler, and Katie Phelps, and Nicole Hoyt. Sue Kilgus joined the meeting at 4:35 PM.

Excused: Bernard Davis Jr.

Chairman Sanborn opened the meeting at 4:30 PM.

Chair Sanborn led the pledge of allegiance and a moment of silence.

Board Action

Sue Kilgus gave an update on town hall with regard to cleaning and such. Sue went back to the Old Home Day Committee and spoke with them about cleaning the town hall. They agreed that they would clean it. They brought up charging a usage fee. They would even charge those who don't pay to use the town hall and that money would go towards an annual cleaning. Sue expects it to be clean after each use. She put together notes. She thought that maybe they would give different instructions for those who pay to use it and those who do not pay to use it. Example, those that pay should not have to bring their own trash bags, toilet paper, etc. There needs to be specific instructions given to those that use the town hall. Maybe they give them something to read and sign so that they understand that they are responsible for and will follow those instructions. They also suggested putting boot trays at the entry hall to keep people from walking in with their muddy shoes. She would be willing to do the shopping and put together a box of cleaning supplies so that they are there. Also all doors need to be locked.

Hardy begin a discussion on the refrigeration in the town hall. He noted the Board may want to consider that people should also remove all of their things from the refrigerator. He believes everyone has staked out space in that refrigerator and that is a problem. Sue stated that after bingo she brings home items. They do leave creamer there. She believes a lot of the items in the fridge belong to the church. Varney noted that most any other halls in the area that you may use put a lock on their refrigerator and the high volume users have a key and an extra key will be at town hall. Hardy said the other option is that you have the use of the refrigerator but it must be empty when you leave. Hoyt said that the senior center has a bucket and that one bucket is theirs and is left there for them. Mr. Varney said he's okay with it if it's in a container that is marked for them. Alan Hardy brought up the issues that have taken place lately. Sue stated that the ladies aid group purchased that refrigerator. She believes they purchased it for the town, not the church. Varney asked if it had been much of a problem. Sue said 2 weeks ago Rhoda Hardy cleaned out the refrigerator and it was disgusting and smelly. Varney asked who most of the items belonged to. Easler said if it's a commercial kitchen wouldn't they need to have the dates on the items in there? Hardy said it wasn't a commercial kitchen, so those rules do not apply. Sanborn said they would need to talk with Bernie Davis. Sue isn't overly concerned about the tiny things, it's the big picture. Things are not put away. There are tons of dishes, pots and pans, etc. all over the place. The church has a cabinet behind the door next to the refrigerator full of foil, plastic wrap, and coffee. Town Hall locks all of their stuff up. Hardy said they could choose to keep the kitchen empty. Sue had an estimate from someone who works for a commercial cleaning company. She emailed all of the information that she submitted to Nicole Hoyt. She also noted that tables had disappeared.

Minutes: A motion to accept the Minutes from January 21, 2016 was made by Varney, seconded by Davis and passed by a unanimous vote.

52 Nicole Hoyt stated that a representative from the church is requesting to use the space for free. She and Hardy
53 were discussing how many times they have had to bring that request forward to the BOS. She thought that they
54 should come before the BOS to ask themselves, but the representative was not happy to do so. She has already
55 booked the town hall for the next date she wanted and it was posted on the website. Varney said that staff needs
56 to be educated that whoever would like the hall for free, they need to come before the BOS. Hoyt tried to explain
57 that to her but the individual was not accepting of that new rule. Hoyt said that when February is over they will
58 be billing for the town hall usage and they will be billed \$25.00 for the night instead of \$150 for the night. Sanborn
59 asked if she expected the hall was free. Varney said that he would agree with the \$25.00 fee with the caveat that
60 from here forward she came before the Select Board.

61
62 Hoyt noted that several months ago the trustees of the church and the town discussed drawing up a new agreement
63 and she believes it is time for that now. Hardy agreed and he noted Primex has asked them to look at the
64 relationship and who is responsible for what. Sanborn said that they should seriously think about putting in a
65 sprinkler system. Fisher said they should just give the space to the church and let them deal with it and the rental
66 of it. Sanborn said they've talked about this for the last 7 years. Hardy said they can research whether it came
67 up at town meeting before. Sanborn and Varney agree that giving it back to the church is the way to go. Hardy
68 stated that Davis did complete his work in the stairwell. Varney asked why the town uses the town hall. Sanborn
69 said elections. Varney said that they could make arrangements with the school for elections or they could rent
70 the space from the church to have the elections. Easler noted that the town attorney Jim Raymond looked into it
71 and the town's attorney strongly suggested that they should draft a new document. Hardy wanted to Table
72 discussion. A **motion** to Table the discussion to the next meeting was made by Varney and seconded by Davis
73 and passed by a unanimous vote.

74
75 **Police:** Kevin Wyman: He has a quote for a new cruiser to replace one of the old ones and submitted it to the
76 BOS. He'd like to order the cruiser now and if the purchase doesn't pass at town meeting then the place he
77 ordered it will sell it to someone else. Varney said he believes it will be difficult to pass at town meeting as there
78 are unused cruisers in front of the Police Department not being used now. Wyman said they usually run 6 cruisers
79 but they have 7 right now because the BOS asked him to keep 7. One Charger has 70,000 mileage and the other
80 has 60,000 miles. The truck has 73,000 miles. The black Crown Victoria was kept for detail work. The other
81 Crown Victoria has 85,000 miles. Both Charger's are getting up there in mileage. He's trying to keep the vehicles
82 for 6 or 7 years. Wyman said that he would send the cruisers home with staff, but staff members live in Hopkinton,
83 Loudon, Concord and Gilmanton. He's not comfortable allowing town vehicles being kept that far away. Wyman
84 said that the quote for the new cruiser is \$27,500 and the equipment they need to add to it is \$5,000. A **motion**
85 to Table this discussion until next week was made by Varney, seconded by Sanborn and passed by a unanimous
86 vote.

87
88 **Public Works:** Dean Hollins stated that one of their spreaders lost a chain last Thursday. They tried to purchase
89 a new chain but there weren't any in stock. They needed to order one. While they are waiting they are sharing
90 the salter right now. Sanborn told Dean Hollins that they have done a great job with winter maintenance.

91
92 **Fire:** Ray Fisher said that Engine One was in Bradford. There was a recall on the major chassis. They are adding
93 pieces to the frame. It will be gone the whole week. He made arrangements with Concord, Webster and Salisbury
94 to cover them. He has gotten a quote for LED lights for the station from Mike Warren, which is \$2,100 to replace
95 the 8 foot lamps with LED's. It will be an overall savings. Sanborn asked if they had the resources to do it now.
96 Fisher said he doesn't have it in his budget specifically, but he can find the money in his budget. Sanborn and
97 Varney said go ahead and order them. Fisher said he doesn't have any money to do that now before town meeting.
98 Hardy asked for a motion. A **motion** to authorize the purchase of LED lights for the station was made by Varney,
99 seconded by Sanborn and passed by a unanimous vote. Hardy asked if this is a repair, not new work. Fisher said
100 correct.

101
102 **Assessing/Finance Clerk:** Katie Phelps: nothing to report.

103
104 **Planning & Community Development/Assistant:** Kellee Easler. She had a land use change tax that needs to
105 be approved. A lot line adjustment was done and it was taken out of current use and added to a smaller lot. The
106 BOS needed to sign the warrant and the paperwork. She also had an abatement and the recommendation from
107 Avitar is to deny it, and she agrees. He had some ideas of what the property was worth and Avitar explained why
108 they recommended denial and Easler agrees with it. If the BOS denies it she will send him a letter stating that he
109 can appeal it. Sanborn asked how large the parcel was. It is a 106 acre parcel. She also had a veteran's credit
110 and the recommendation was to deny it. This particular person did not serve during the current war but there is
111 new legislation that will be discussed at town meeting. Easler said the town has to vote on it as a Warrant Article
112 at town meeting. Hardy asked if the change in law affects the minimum service. Easler said no it does not.

113
114 **Budget Review:** Hardy said that the last item on the warrant was if the town were going to bond \$750,000 for
115 sewer improvements. A bidding conversation with the City of Concord and Underwood brings him to a
116 recommendation to the BOS not to do anything this year as was discussed last week. The BOS talked about using
117 the reserves for now and looking for longer term resolutions. If they could add to their quarterly payments, they
118 would have \$350,000 in the reserves towards sewer improvements. So he is recommending at this point is that
119 they drop the Warrant article. A **motion** to drop the Warrant Article was made by Varney, seconded by Sanborn
120 and passed by a unanimous vote.

121
122 Building Inspection is done under the Building Inspection Revolving Fund. Right now there is \$13,813.86 that
123 can be transferred to the general fund for reimbursement. That mount represents his time, Easler's time, and
124 Phelps time spent on building inspection work. That money comes out of the revolving fund to reimburse the
125 general fund. A **motion** that they move the money from the building inspector fund to the general fund was made
126 by Varney, seconded by Sanborn and passed by a unanimous vote.

127
128 Hardy noted that Brenda Bartlett dropped by his office and would like to get banners, flags, and flag rods along
129 King Street. It is a long term project.

130
131 Hardy said there has been a request to create a dog poop ordinance. A **motion** to Table that discussion was made
132 by Varney, seconded by Sanborn and passed by a unanimous vote.

133
134 Would the BOS consider renting the Truck Floor, the first floor, of the Fire Station for use by a business? Hardy
135 has had an inquiry. Currently there are 2 uses there; the storage for old home day equipment and material and
136 now they have the fire truck. Varney said it is not available now. A **motion** that the Fire Station was not available
137 was made by Varney, seconded by Sanborn and passed by a unanimous vote.

138
139 A **motion** to close the meeting at 5:30 PM was made by Sanborn, seconded by Varney and passed by a unanimous
140 vote.

141
142 *Respectfully submitted by Rose M. Fife*