

1
2 Boscawen Selectmen's Regular Session
3 Final Meeting Minutes
4 02.15.2017
5

6 Present: Roger W. Sanborn, Bernard O. Davis, Jr., Mark E. Varney, Alan Hardy, Kevin Wyman, Ray Fisher,
7 Nicole Hoyt, Katie Phelps and Michelle Brochu
8

9 Excused: Dean Hollins, Kellee Jo Easler
10

11 Chairman Sanborn opened the meeting at 5:00 PM.
12

13 Chairman Sanborn led the pledge of allegiance and a moment of silence.
14

15 **Town Report Update:** Co-Administrator Alan Hardy passed out a draft of the Town Report book covers. Alan
16 noted that they wanted the Department Heads to check it over for accuracy. When it got to Ray, he noticed that
17 the dedication was to him. Roger commended him for work done for the town. Ray Fisher's wife, Doddy said
18 he's been with the town 53 years.
19

20 **Administration/Human Services:** Pam Hardy noted that she had the budget done and it needs to be signed and
21 posted. The warrant articles are also done. The auditors will be here next Wednesday, Thursday and Friday.
22

23 **Police:** Chief Kevin Wyman reported that one of the cruisers died today. He believes it's the radiator. He doesn't
24 believe it will pass inspection. Also one of the radio's in the Charger is also inoperable. They sent the radio to
25 Ossipee to be fixed. That vehicles is also down.
26

27 **Assessing/Finance Clerk:** Katie Phelps had nothing to report.
28

29 **Fire:** Ray Fisher had nothing to report. He thanked the Board of Selectmen for the commendation.
30

31 Co-Administrator Nicole Hoyt reported that she has a foreclosure for the Board of Selectmen to look at. She
32 reported on the sewer warrant. She gave the newest numbers from the precinct. There are several negative reads.
33 She has been in contact with them and will advise the Board of Selectmen as soon as it is rectified. Selectmen
34 Mark Varney asked if they should they ask the precinct commission back in here to advise them. The next step
35 is a public meeting on the water precinct. Nicole said she would advise the Precinct. Mark said they would like
36 to know what is going on with the numbers and why is it taking so long. Nicole has the option of doing water
37 billing with the Avitar software system. Co-Administrator Alan Hardy said that he believed Avitar has a module
38 that is compatible with their water meter system. Nicole noted that last year Avitar did a build on to their software
39 to import their numbers. This has been troublesome. Alan asked if it would it help to talk with Avitar for options
40 before the Precinct is asked to come in. Nicole said she could. Her software is set up to do water and sewer.
41 Mark noted that the residents of town need to know why they haven't received their water bills.
42

43 Rhoda Hardy and Nicole Hoyt did an appreciation page of the town report. She submitted it to the Board of
44 Selectmen to view.
45

46 **Planning & Community Development/Assistant:** Co-Administrator Alan Hardy reported.
47

48 He submitted an Intent to Cut for signature. Adam Mock is doing a cut on Long Street. Planning and Community
49 Development Assistant Kellee Easler is recommending it. The Board of Selectmen signed it.
50

51 Title 1 School Group would like free use of the Town Hall. Matthew Geoffroy arrived at 5:00 pm. He is the
52 parent of two children in the Boscawen Elementary School. He is on the Advisory Board of the Title One
53 program. It helps provide services for reading and math for children in grades K-2nd or 3rd. The program helps
54 these children get up to speed. About 10% of the kids receive help for these subjects. They organize activities to
55 help parents work with their children at home. In school they target one on one or group time to help with
56 strategies for reading and math. In the past they used the school or Penacook Elementary. They were hoping to
57 have something central in town for the Boscawen children. He has no dates as of yet. Maybe March and April.
58 Selectmen Mark Varney asked if it would be just once a month. Mr. Geoffroy said correct. Selectmen Bernie
59 Davis asked if there were any other facility they could use. Selectmen Roger Sanborn asked how many children.
60 Mr. Geoffroy said at the most 20-25 children plus families for a total of approximately 70 or 80 people. He doubts
61 there would be 100% attendance. Mark asked if it were only for Boscawen students and families. Mr. Geoffroy
62 said that was correct. Mark noted that groups using town hall had not left it clean. If approved there would be a
63 condition imposed that the facility be cleaned up after each use. Mr. Geoffroy agreed. Roger asked if this would
64 be after school. Mr. Geoffroy believes it would be evenings or maybe on a weekend. He is not entirely sure. It
65 may be from 6 pm to 8 pm or early afternoon on the weekends. They would work around the town schedule. Co-
66 Administrator Alan Hardy noted that they would need a Certificate of Insurance. Fire Chief Ray Fisher asked
67 why the school wouldn't be used. Mr. Geoffroy said they were trying to get the children out of the school
68 environment and he'd like it central in town. Bernie preferred the use would be during the week. He asked how
69 long they would be there. Mr. Geoffroy said 1-2 hours. Mark said he had no problem with it. Roger said a trial
70 basis for a month.

71
72 A **motion** by Mark to allow the Title One Program to use the Town Hall for a trial basis for 2 months subject to
73 it being clean and an insurance certificate filed. The motion was seconded by Bernie and passed by a unanimous
74 vote.

75
76 Joseph Hass Vs. Town of Boscawen - the case is scheduled for bench trial August 25, 2017. The town will utilize
77 Upton Hatfield for a defense attorney. This case is regarding taxation.

78
79 Merrimack County Rehab Center will be the new name for what was the Edna McKenna center.

80
81 Merrimack County Wood Chip: The wood chip generator plant will go on line in about a month. They will be
82 contacting Fire for sprinkler test. Co-Administrator Alan Hardy described the new plant.

83
84 PBWP Minutes – Co-Administrator Alan Hardy asked if the Board would like a copy of the August 4, 2010
85 Minutes. Alan said it was the recent discussion about the procedure on the black hydrants which was at issue.
86 He believes the original discussion was to support Ray Fisher's recollection. These Minutes do so.

87
88 **Town Clerk:** Michele Brochu reported that the Motor Vehicle software will change this weekend. Her office
89 has been on and off line. Friday and Tuesday, State wide, there will be no motor vehicle software available. They
90 will not be able to do registrations.

91
92 Dog Poo Ordinance – Co-Administrator Alan Hardy asked the Board of Selectmen if they would like to consider
93 a dog poo ordinance. Police Chief Kevin Wyman said he has the State RSA and a copy of the law. 466:31C is
94 the Dog At Large RSA. The Selectmen took no action on this request.

95
96 Doug Hartford is up for Planning Board renewal and has decided to step down. Co-Administrator Alan Hardy is
97 asking them accept his resignation. A **motion** to accept his resignation with regret was made by Bernie, seconded
98 by Mark and passed by a unanimous vote.

101 Alan reported that a letter was presented to the Planning Board, Zoning Board, etc. from a local property owner
102 regarding the application process pertaining to the Dollar General.

103
104 CNHRPC's Environmental Engineers are doing work with a tank in the Soap Building on Commercial Street.
105 The tank will be cleaned and the material will be tested. They will install a monitoring well. They are looking
106 for input from Public Works. Wednesday the 22nd they would like to close off Commercial Street. They will
107 work with Dean Hollins. They want to close Commercial Street except for residence and fire. No motion was
108 made.

109
110 John Keegan will be having an event at his farm on April 23, 2017 from 1:00 to 3:00 pm. Mr. Keegan would like
111 to use the parking lot at the old town office. The BOS had no objection to John using the parking lot for his event.
112

113 **New Business:** Selectmen Mark Varney would like to make a **motion** that when the time comes they recommend
114 to the DES Commissioner to reappoint Steve Landry and Michele Tremblay to represent the town at URMLAC.
115 Tom Gilmore is also there and that will help. Selectmen Roger Sanborn will not second the motion. Selectmen
116 Bernie Davis thought someone was appointed. Co-Administrator Alan Hardy said Tom Gilmore is the newly
117 appointed representative. The town can have 4 representatives. Tom is in support of this motion. Ray Fisher
118 thought this Board wrote a letter to the commissioner and said that they would not support this appointment.
119 Mark was not a participant. Alan said they have not yet come up for reappointment. They were appointed before
120 the last issue. Nicole understood the commissioner would still support them without the blessing of the Board of
121 Selectmen. Alan said the commissioner's office said that because of their broader authority to put someone in
122 this position they may appoint them on their own. Bernie stated they can be on that committee but not be a
123 representative of the town. Roger noted that an offer for them to come in and talk with the Board of Selectmen
124 was refused. They are publicly against preservation of agriculture along the river. Nicole felt another opportunity
125 to come in should be extended. Alan would find out when their appointments are up and what the process is
126 going to be and report back to the Board of Selectmen.
127

128 Alan said that there is action in the legislature to create wetland setbacks of 100 feet. There is a proposal to amend
129 the town ordinance to 25 feet. Tom Gilmore sits on two committees. Alan said Tom could come into the meeting.
130 Mark noted he did come in about 4 months ago to say he was in support. Alan noted that Mark and Tom were
131 not present for some of the earlier discussions but other members of the Board of Selectmen were. **Motion** failed
132 for lack of a second.
133

134 Bernie asked if the Church mentioned anything about the stairs. He also cleaned the town hall while he was there.
135 He cleaned the hall at the last election and then monitored the care that was taken of the town hall. He submitted
136 photographs. The photographs noted trash, floors not washed, and no sanitation of the facilities. The photos were
137 from this week. Alan said they talked about putting a digital thermostat in there because they continue to find the
138 temperature at 70 degrees, which costs the town money. It is to be put it back to 50 degrees after each use. Alan
139 asked The Board of Selectmen if they would like a wifi triggered control. It was the consensus that they would
140 like that. Bernie asked for a list of people renting the facility for payment. He will clean for those renters. Alan
141 said they will get wifi turned on and go forward with that.
142

143 A **motion** to move into non-public session was made by Mark, seconded by Roger and passed by a unanimous
144 vote.

145 A **motion** to come out of the non-public session was made by Mark, seconded by Roger and passed by unanimous
146 vote.

147 A **motion** to seal the non-public Minutes was made by Mark, seconded by Bernie and passed by a unanimous
148 vote.

149
150 A **motion** to close the meeting at 6:40 PM was made by Mark, seconded by Bernie and passed by a unanimous
151 vote.

152
153

Respectfully submitted by Rose M. Fife