

Boscawen Selectmen's Regular Session
Final Meeting Minutes 01.18.2017
Approved 01.25.2017

Roger W. Sanborn, Mark E. Varney, Alan Hardy, Nicole Hoyt, Kevin Wyman, Pam Hardy, Ray Fisher, Kellee Easler, Michelle Brochu, and Katie Phelps.

Bernie Davis and Dean Hollins were excused.

Attendees: John Keegan and Barbara Randall.

Chairman Sanborn opened the meeting at 4:32PM, led us in the pledge of allegiance and a moment of silence.

Acceptance of Minutes – January 11, 2017 Public Session:

Board Action: Selectman Varney moved to accept the minutes as amended. Chairman Sanborn seconded the motion. Minutes accepted.

Human Services Interim Director Pamela Hardy stated that she had met or spoken with six clients this week. As her duties as accountant she announced that Plodzick & Sanderson will begin the Town audit and are expected to be on-site February 23rd, 24th and 25th. Pam continues to work with The Department of Revenue Administration on the 2017 warrant and budget.

Police Chief Kevin Wyman announced that the radiator in the 2013 Charger needed repair and there was a recall on the alternator. He did receive the final quote for the three new portable radios and will submit the quote and invoice to finance.

Fire Chief Ray Fisher sent a letter to the Attorney General's office regarding the dispute between David Silver and the Penacook/Boscawen Water Precinct. He stated that to prevent the pipes from freezing at the Fire Station, he has left the water on at a trickle and plans to revisit the discussion on correcting this issue in the future.

Co-Administrator Nicole Hoyt asked for approval for an abatement for an elderly couple that had a water leak at their home. Their usual bill is a minimum read amount.

Board Action: Selectman Varney moved to abate \$127.44 from the bill. Chairman Sanborn seconded. Motion approved.

Nicole presented a property tax agreement from a resident. She stated that this is an aggressive payment plan and will get the resident current with taxes in a reasonable amount of time.

Board Action: Selectman Varney moved to accept the payment agreement. Chairman Sanborn seconded. Motion approved.

Nicole stated that the late notices were mailed to the residents for any unpaid 2016 taxes. This is the time of year we will see the typical delinquent taxpayers seeking a payment plan with interest abatements. Nicole will encourage those residents to come to the Board of Selectmen to present their payment arrangement request in person.

Co-Administrator Alan Hardy shared a discussion he had with Selectman Davis regarding the Town Hall stairwell. They have a plan to close off the area that will create a storage area for the Boscawen

Congregational Church. Selectman Davis has offered his time and expertise to accomplish this if the church is in agreement.

Agricultural Commission Chairman John Keegan, inquired about increasing the Agricultural Commission's budget to include purchasing a shed to be located at the community garden. He would like to add an additional \$500.00 and have access to the garden plot user fees. Accountant Pam Hardy shared that since the income and expense must be kept separate, we can add a notation to the quarterly reports. John Keegan shared that John Porter and Jeff Abbe offered to help with the shed. Chairman Sanborn suggested looking at readymade sheds at the NH State Prison Facility, "Correction Creations".

John Keegan and Elaine Clow will be meeting with the UNH Cooperative Extension on Monday regarding their monthly workshops.

Board Action: Selectman Varney moved to increase the budget for account number 4193803 from \$1,300.00 to \$1,800.00. Chairman Sanborn seconded. Budget increase approved.

Board Action: Chairman Sanborn moved to allow the value of the garden fee income be added to the budget for account number 4193803. Selectman Varney seconded. Motion approved.

Town Clerk Michelle Brochu presented the Supervisor's compensation increase from Supervisor of the Checklist Doddy Fisher. The increase is as follows taken from the prior meeting minutes: Chair from \$400 to \$550, Clerks from \$150 to \$300. In addition an increase from \$50 per election to \$100 per election. This increases the expense line 4140191 from \$ 1,100.00 to \$ 2,850.00.

Board Action: Chairman Sanborn moved to accept the amount requested by the Supervisors of the Checklist, increasing account number 4140191 from \$1,100.00 to \$2,850.00. Selectman Varney seconded the motion. The amended line item budget is accepted.

Michelle shared with the board the Department of Motor Vehicles VISION program that is set for implementation February 17th – 24th and we will not be able to process motor vehicle transactions during some of the transition period. The DMV has authorized a 30-day extension for expired registration renewals only during this time.

Board Action: Chairman Sanborn moved to accept the 2017 Town Clerk budget as presented. Selectman Varney seconded the motion. The 2017 budget accepted.

Planning and Community Development Assistant Kellee Easler presented the board with a Functional Needs Assessment form for our residents. This form is filled out on a volunteer basis and is designed to capture information on households that have members with special functional needs. Further discussion is necessary on the best way to implement this tool for our residents.

Selectman Varney moved to go into non-public at 5:31PM. Chairman Sanborn seconded. Roll call; Selectman Varney and Chairman Sanborn in the affirmative. Selectman Davis is absent.

Chairman Sanborn moved to come out of non-public and return to regular session at 6:46PM, Selectmen Varney seconded. Roll call: Chairman Sanborn and Selectman Varney in the affirmative. Selectman Varney moved to seal the non-public minutes. Seconded by Chairman Sanborn.

There being no new business, Selectman Varney moved to adjourn the meeting. Seconded by Chairman Sanborn. Meeting adjourned at 6:46PM.

Respectfully submitted by Nicole E. Hoyt