

Boscawen Selectman's Regular Session
Final Meeting Minutes • October 21, 2015
Approved October 28, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis, Kellee Easler, Alan Hardy, Kevin Wyman, Candace Haithwaite, Pamela Hardy, Dean Hollins, Ray Fisher, Mark Varney, Ed Maloof, Bruce Crawford, Keith Pratt, Cole Melendy and Don Fannie

Selectman Sanborn opened the meeting at 4:08 PM.

Acceptance of Minutes – September 30, 2015 Public Session

Board Action: Selectman Sanborn moved to accept the September 30th public minutes as presented. Selectman Davis seconded the motion. All in favor, the motion was approved.

Account Pamela Hardy presented the Board with an update on our HealthTrust employee health insurance policy. With no changes to the policy, the overall cost will increase 2.5% starting in January. It was noted that many policies have increased much more than that amount this year, so this is good news.

Board Action: Selectman Saltmarsh moved to accept the HealthTrust health insurance policy premium increase of 2.5%. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Health Officer Alan Hardy informed the Board that the Penacook Boscawen Water Precinct has turned off the water to the Fessenden Mobile Home Park due to two outstanding tenant water bills. Alan has served an order on the water precinct to have the water turned back on as most of the tenants are in good standing with their water bills. As Health Officer, Alan believes that turning off the water to the whole park created a public health emergency.

Alan also informed the Board that a new tenant, Loyalty Car Care, has opened the service station at 29 North Main Street. They have offered the Town a program for fuel for town vehicles if we are interested.

Assessing Clerk Kellee Jo Easler presented the Board with an elderly exemption for their review and approval. The board members signed the exemption based upon Kellee's recommendation that the application was in good order.

Alan presented the Board with an amendment to the engineering services request, (ESR), from Underwood Engineering for the Forest Lane project. Alan noted that the services are slightly higher than the original estimate. After reviewing the amendment, Alan and Dean confirm that the extra work was necessary.

Board Action: Selectman Sanborn moved to accept the amended ESR. Selectman Davis seconded the motion. All in favor, the motion was approved.

Public Works Director Dean Hollins reported that a section of guardrail will be replace at the 90 degree turn on Queen Street hopefully by Friday.

Police Chief Kevin Wyman reported that he has a candidate for the open position and is awaiting a background check. Kevin reported that Lieutenant Killary will be out for four weeks starting November 9th. He also informed the Board of the Halloween party planning is underway with help from the Police Commission and Neighborhood Watch.

At 4:32 Selectman Saltmarsh motion to re-open the Public Hearing. Selectman Sanborn seconded, all in favor, the motion was approved.

Co-Administrator Alan Hardy presented an annual review of the fees to all those present for the Public Hearing. Discussion followed regarding the sewer rate for property owners who have a well and town sewer. Alan did note that the proposed fees for the summer program will continue to be reviewed and we will have a separate hearing on those fees in the future. Alan presented the following flat rates to be used for private well users, billed quarterly; 1 or 2 bedroom \$144 per quarter, three bedroom at \$180 and a four bedroom at \$216. Selectman Saltmarsh sought public comment. Ed Maloof suggested that the owner of the well should have the option of installing a meter to read the flow of water used or accept the flat-rate billing.

Board Action: Selectman Davis motioned to accept the administrative fee structure and set flat sewer rate as presented with the exception of the Parks and Recreation Summer Program. Selectman Davis seconded, all in favor, the motion was approved.

At 5:03 PM, Selectman Sanborn moved to end the Public Hearing, seconded by Selectman Saltmarsh. All in favor, the motion was approved.

Keith Pratt from Underwood Engineering addressed the Board about the 2015 Infiltration and Inflow Investigation. The data collected indicates that between 60 and 70 percent of the water entering the treatment plant from Boscawen is clear. Compared to other sewer collection systems, this number is quite high and expensive for the Town. Keith recapped the findings and recommended that the town create a workplan during 2016 to complete Phases 3 & 4 of the sewer separation project and plan to start the work, if approved, in 2017. The board thanked Keith and Cole for their work on the project.

At 5:31 Selectman Sanborn motion to re-open the Public Hearing on the administrative fees at Fire Chief Fisher's request. Selectman Davis seconded, all in favor, the motion was approved.

Fire Chief Ray Fisher addressed the Board about the rate of the Fire Watch detail rate that he had initially recommended. After discussing the rate with his firefighters, he is of the opinion that the rate of pay at \$15.00 is too low. Discussion followed and Chief Wyman suggested that the board set the fire watch detail rate the same as the Police detail rate. Chief Wyman will supply the police detail rate information to Finance Department.

Board Action: Selectman Davis motioned to accept the Fire Watch rate the same as the Police Detail rate. Selectman Sanborn seconded, all in favor, the motion was approved.

Bruce Crawford made the suggestion to charge one dollar per thousand of the initial cost of a vehicle. Selectman Saltmarsh suggested to change the fee for the Fire Truck be increased to \$350.

Board Action: Selectman Saltmarsh motioned to accept the hourly increase for the Fire Truck to \$350. Selectman Davis seconded, all in favor, the motion was approved.

Hearing no further comment on the administrative fees, at 5:38 Selectman Saltmarsh motioned to close the Public Hearing. Selectman Sanborn seconded, all in favor, the motion was approved.

Bruce Crawford addressed the Board about Dustin Island. There are volunteers that would like to clean up the Boscawen side of Hannah Dustin. The Board did not object however Selectman Davis suggested getting a release of liability for those volunteer workers. Alan will work with town counsel to draft up the release.

Co-Administrator Alan Hardy presented the Board with a purchase offer for 23 Tremont Street from Don Fannie for \$22,000.00. The current expenses incurred for the property is now over \$27,000.00. If the board

wishes to approve, the approval will be under the category of “as justice may require,” since all of the costs will not be recovered.

Board Action: Selectman Saltmarsh motioned to accept the purchase offer as presented and authorize Alan to sign the documents. Selectman Davis seconded, Selectman Sanborn abstained, the motion was approved.

Alan informed the Board that Kellee Easler, Safety Committee Chair, will have the Safety Manuals next week for all departments.

At 6:24 PM, Selectman Sanborn moved to adjourn, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite