

Boscawen Selectmen's Regular Session
Final Meeting Minutes 1.4.17
Approved 1.11.17

Present: Bernard Davis, Jr., Roger Sanborn, Mark Varney, Alan Hardy, Pamela Hardy, Nicole Hoyt, Kellee Jo Easler, Ray Fisher, Dean Hollins, and Kevin Wyman.

Candace Haithwaite and Michelle Brochu were excused.

Attendees: Dave Collins, Mike Fisher, and Barbara Randall.

Chairman Sanborn opened the meeting at 4:30PM, led us in the pledge of allegiance and a moment of silence.

Dave Collins, from Penacook Rescue Squad, requested financial support for 2017 from the Town in the amount of \$60,660.00. Penacook Rescue Squad provides 911, 24/7 emergency medical services up to the Paramedic level and rescue services. Dave explained the costs associated with the increase and the benefit of the service.

Acceptance of Minutes – December 21, 2016 Public Session:

Board Action: Selectman Varney moved to accept the December 21, 2016 public minutes as amended. Selectman Davis seconded the motion. All in favor, the minutes are accepted as amended.

Acceptance of Minutes – December 28, 2016 Public Session:

Board Action: Selectman Varney moved to accept the December 28, 2016 public minutes as amended. Selectman Davis seconded the motion. All in favor, the minutes are accepted as amended.

Accountant Pamela Hardy informed the Board she is working on closing the books and the auditors should be coming in the second week in February.

Fire Chief Ray Fisher informed the Board he has been working with Pam on the stipends for the fire fighters. They are working on breakdowns to include fire calls, trainings, and meetings. Ray is going to talk to his staff and work with Pam on creating a policy.

Co-Administrator Alan Hardy presented three requests for Town Hall keys. A request from Boscawen Elementary School to use the Hall for the Title 1 program was also presented. The Board took no action. The stairwell between the Town Hall and Church will be secured by Selectman Davis. Alan also indicated the town-owned building at 19 High Street is in need of much repair and recommended the town not put any money into repairs.

Board Action: Selectman Davis moved to not restore the former police station building. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Alan informed the Board that the Planning Board has put into final form the changes they are proposing for the zoning ordinance. Alan reviewed the different ordinances and presented each to the Board.

Board Action: Selectman Davis moved to support all the zoning ordinances and allow them to be presented at Town Meeting. Selectman Varney seconded the motion. All in favor, the motion was approved.

Alan presented a petitioned amendment to create consistency for map 45, lot 29, sub lot 2 from agricultural residential zone and change to residential medium density zone. The change has been supported by the Planning Board.

Co-Administrator Nicole Hoyt informed the Board that Town Clerk Michelle Brochu has completed her year-end work without issue. Tax Collect is also wrapping up and Nicole has produced a preliminary MS-61 for the Department of Revenue and it proves. Nicole will be mailing the late notices for taxes next week. This will allow liening and deeding to happen sooner. Jake O'Brien from Manchester Monarchs contacted Nicole as they are offering specials to municipalities. Nicole will find out what the interest is among employees. She also stated she has been working on the budget and Town Report.

Public Works Director Dean Hollins presented the Public Works budget. There are changes in salary due to longevity increases and a new employee. Dean explained different line items about road resurfacing. He also went over a few changes regarding increases with Underwood Engineering, the Operations and Maintenance plan, and the Inflow and Infiltration project. Overall, the department's budget has increased \$15,427.97 or 1.56%.

Board Action: Selectman Varney moved to accept the Public Works budget. Chairman Sanborn seconded the motion. All in favor, the motion was approved.

Police Chief Kevin Wyman presented the Police Department budget. There were changes to salary due to longevity and adjustments from last year. There is a line item for Merrimack County Advocacy for child abuse cases. He explained the increase in computer equipment is the cost to switch to IMC live, which is \$14,000. He has budgeted \$7,000 that will be encumbered for next year. There were also increases for training.

Board Action: Selectman Varney moved to accept the Police Department budget. Selectman Davis seconded the motion. All in favor, the motion was approved.

Alan questioned the Board about how they would like to handle a longevity increase that occurs prior to Town Meeting. Discussion ensued. Alan presented the Parks and Recreation budget. He reminded the Board that money was encumbered in the amount of \$7,000 for work. It was suggested to add \$3000 for this line item for 2017. A provision to add an additional week of camp was also included in the budget. Alan indicated another increase in the expense of running the program. The residents' cost for the program will be increased from \$25 per child to \$50 per child, with a family maximum increasing from \$50 to \$100, which will contribute approximately \$7,000 toward the program expense.

Board Action: Selectman Varney moved to accept the Parks and Recreation budget with the amendment of \$3000 to line 4520690. Selectman Davis seconded the motion. All in favor, the motion was approved.

Alan proposed increasing the budget for Patriotic Purpose and Town Beautification (line 45833803) from \$1,000 to \$1,250. He stated the Town's past commitment to Old Home Day (line 4583831) has been \$5,000 and suggested the same for 2017.

Board Action: Selectman Varney moved to accept the two budget items as presented. Selectman Davis seconded the motion. All in favor, the motion was approved.

Nicole confirmed with the Board that the Emergency Operations Plan should be under the Emergency Management budget.

Chairman Sanborn inquired about a tree on North Main Street. Public Works Director Dean Hollins will check it out.

Chairman Sanborn moved to enter into a non-public session at 5:45PM. Seconded by Selectman Davis. All in favor. The motion was approved.

Motion to seal the non-public meeting minutes was made by Selectman Varney. Seconded by Selectman Davis. All in favor, minutes sealed.

Upon exiting non-public session, there being no further business, Chairman Sanborn moved to adjourn at 5:56PM. Seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite