

Boscawen Selectman's Regular Session
Final Meeting Minutes • October 28, 2015
Approved November 24, 2015

Present: Craig Saltmarsh, Roger Sanborn, Kellee Easler, Alan Hardy, Candace Haithwaite, Pamela Hardy, Dean Hollins, Ray Fisher, Mark Varney, Elaine Clow, Bruce Crawford, Bill Murphy, and Dave Szczublewski

Selectman Sanborn opened the meeting at 4:37 PM.

Acceptance of Minutes – October 21, 2015 Public Session and Non-Public Session

Board Action: Selectman Sanborn moved to accept the October 21st public minutes as amended and the non-public minutes as presented. Selectman Saltmarsh seconded the motion. All in favor, the motion was approved.

Bill Murphy updated the Board on the 1913 Library. The architect finished the report and LCHIP has approved and a check should be received in a couple weeks. Bill suggested sending LCHIP and the Architect a thank you from the Town. He informed the Board that he recommended that \$15,000 be planned for in the CIP. He would like to address the front steps as this would also address some leaking into the cellar. He suggested addressing the heating and cooling of the building as well. Bill is currently making new covers for the window wells.

Dave Szczublewski thanked the Board for their effort in helping resolve the paving issue on Daniel Webster Highway. Chairman Saltmarsh thanked Dave for bringing this to the Board's attention. Chairman Saltmarsh would like to send a thank you to the Commissioner as well for taking care of this issue.

Public Works Director Dean Hollins informed the Board that the guardrail was replace on Queen Street last week.

Fire Chief Ray Fisher inquired about the water problem to the Fire Station. Discussion followed to budget work for 2016 and try to schedule and prepare in the meantime. Ray also reported on the Winthrop Carter House progress. Alan Hardy also informed the Board of some of the outstanding issue they are addressing.

Treasurer Karen McKenzie informed the Board that she will be moving out of town. Karen will prepare a formal resignation with dates once things are finalized.

Human Resources Director Pamela Hardy reminded the department heads that time sheets must be in by 10:00 on Monday morning to be paid that week. Pamela also presented department heads with paperwork to update the employee personnel files.

Kellee Easler handed out the safety manuals to all department heads and requested the signature page back by November 18th. Kellee handed out the Primex Risk Management Benchmarks. She informed the Board of prevention trainings that employees are required to complete by 12/31/16 to continue with discounted rates. Kellee also informed the Board about a complaint from a resident of being run off the road on Corn Hill.

Administrative Assistant Candace Haithwaite presented a proposal to install an ATM in the lobby at the Town Offices.

Board Action: Selectman Saltmarsh moved to place an ATM in the lobby. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy presented the Board with a resignation from Deb Hinds who is stepping down from the Conservation Commission effective January 1, 2016 as she is moving out of town.

Board Action: Selectman Sanborn and Selectman Saltmarsh accepted the resignation with regret.

Co-Administrator Alan Hardy informed the Board of a Grant Writing workshop that he and Nicole Hoyt had recently attended. He informed the Board of Grants that are available to help address Commercial Street. The application process is done electronically and the deadline is December 18th.

Board Action: Selectman Sanborn moved to move forward with applying for the grants. Selectman Saltmarsh seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy recommended removing the mobile home from property at 40 Bailey Drive as he, Public Works Director Dean Hollins and Foreman Joel Lorden had looked at the home and the site conditions.

Board Action: Selectman Sanborn moved to scrap the mobile home and leave the site clean. Selectman Saltmarsh seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy presented an offer for purchase of 6 Elizabeth from the Park owner.

Board Action: Selectman Sanborn moved to accept the offer to purchase 6 Elizabeth as presented. Selectman Saltmarsh seconded the motion. All in favor, the motion was approved.

Tax Collector Nicole Hoyt presented the warrant for the second 2015 property tax bill.

Board Action: Selectman Sanborn and Selectman Saltmarsh signed the Warrant.

Nicole also presented the Board with a request for a tax payer agreement until their Elderly exemption takes effect.

Board Action: Selectman Sanborn and Selectman Saltmarsh signed the payment agreement.

Co-Administrator Nicole Hoyt presented a request from the Community Bridges Respite home to use the Town Hall for a once a month meeting place. Nicole will provide more information on the Town Hall usage at next week's meeting.

Nicole informed the Board about a request to abate a sewer bill. She informed the Board that this bill has been increasing and there may potentially be a water leak.

Board Action: Selectman Sanborn and Selectman Saltmarsh denied the request for abatement.

Public Comment

Elaine Clow informed the Board about a new book, Massacre on the Merrimack by Jay Atkinson and that Keira Knightley acquired the rights for a movie about Hanna Dustin. She also informed the Board that the roof has been completed on Gerrish Station. Elaine also noted that there has been an increase in traffic surrounding Hannah Dustin and it's nice that its part of the Northern Rail Trail. Selectman Sanborn suggested sending thank you notes to those who have been involved in the clean up around Hannah Dustin. Elaine will provide a list.

At 5:54 PM, Selectman Sanborn moved to adjourn, seconded by Selectman Saltmarsh. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite