

Boscawen Selectmen's Regular Session
Meeting Minutes • February 24, 2016
Approved March 2, 2016

Present: Craig Saltmarsh, Roger Sanborn, Alan Hardy, Nicole Hoyt, Pamela Hardy, Ray Fisher, Kellee Jo Easler, Dean Hollins, Michelle Brochu, and Candace Haithwaite

Chairman Saltmarsh opened the meeting at 4:31 PM.

Acceptance of Minutes – February 3, 2016 Public Session:

Board Action: Selectman Sanborn moved to accept the February 3, 2016 Public minutes. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – February 3, 2016 Non-Public Session:

Board Action: Selectman Sanborn moved to accept the February 3, 2016 Non-Public minutes. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – February 10, 2016 Public Session:

Board Action: Selectman Davis moved to accept the February 10, 2016 Public minutes. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – February 17, 2016 Public Session:

Board Action: Chairman Saltmarsh moved to accept the February 17, 2016 Public minutes. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – February 17, 2016 Non-Public Session:

Board Action: Selectman Sanborn moved to accept the February 17, 2016 Non-Public minutes. Selectman Davis seconded the motion. All in favor, the motion was approved.

Public Works Director Dean Hollins reported the new lights have been installed in the shop but the lightbulbs are defective. They are waiting on replacement bulbs. Dean also reported that the serpentine belt and idler pulley on one of the trucks needs replacement.

Fire Chief Ray Fisher gave an update on the fire on Birch Street. He did indicate the hydrant they had dressed was frozen. Ray requested that he be informed about the flag status so the one at the station matches the one at the Town Offices and at the light.

Accountant Pamela Hardy suggested applying for a line of credit instead of a Tax Anticipation Note. Treasurer Cheryl Mitchell will assess the need come April. The payment to the school district was increased another \$75,000 per payment for the next four months for 2016 but the tax revenue for 2016 has not been generated yet. Co-Administrator Alan Hardy is working with the Superintendent of the Schools for an explanation of the increase. Tax Collector Nicole Hoyt asked if the tax bills were mailed sooner would that help generate income sooner, however the due date would remain the same.

Planning and Community Development assistant Kellee Jo Easler presented an abatement and briefed the Board on another appeal going to the Board of Tax and Land Appeals sometime in March. Kellee also

presented an intent to cut on Blue Bird Lane for signature. She also presented the E911Liason form to update the Towns contact information, Chairman Saltmarsh signed the form.

Building Inspector Alan Hardy requested the Board waive the fees for the demo permit for 3 Birch Street for the home recently destroyed by fire.

Board Action: Selectman Sanborn moved to waive the fees associated with a demolition permit for 3 Birch Street. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy informed the Board about some insurance options surrounding rental of the Town Hall. After consulting with our insurance carrier, it will be necessary for renters to carry a general liability policy naming the Town as additional insured and also carry an alcohol liability policy or rider, when alcohol is involved. Chief Fisher asked about his Fireman's Dance and Alan indicated that he is working with our insurance carrier on that event and should have more information for next week. Alan and Nicole will work on a new agreement for renting the Town Hall.

Town Clerk Michelle Brochu informed the Board of two rabies clinic on April 16th and May 7th from 1PM – 3PM at the Police Station. Michelle will be testing the ballots for the upcoming election on Wednesday 3/2 at 1:00. She said she received an email for the Secretary of State's office that all election forms were done correctly and on time.

Co-Administrator Alan Hardy reviewed the information supplied by the NH Veterans Cemetery regarding their proposed expansion. Alan has supplied the information about the proposal to the Planning Board, Conservation Commission and Agricultural Commission as well. There have been no questions or concerns expressed by any of the boards or commissions.

Board Action: Selectman Sanborn moved to accept the expansion project at the Veteran's Cemetery without concern. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy ask the Board who will be purchasing the new rescue boat. After some discussion it was decided that Fire Chief Ray Fisher will propose the purchase the boat to the Board of Selectmen. Co-Administrators Alan and Nicole will continue to forward information as it becomes available.

Chairman Saltmarsh asked if anyone else has been served for the lawsuit regarding taxation from Joe Haas. Co-Administrator Nicole Hoyt did mention the Sherriff did come into the Town Office and served Town Clerk Michelle Brochu.

Co-Administrator Nicole Hoyt has requested the presence of all Town employees to attend the Town Meeting for an employee picture. Chairman Saltmarsh will ask Mike Cotton if he would be interested in taking the picture. Co-Administrator Alan Hardy will check if TDS has installed the cable in the Town Hall.

There being no further business Chairman Saltmarsh moved to adjourn the meeting at 5:30, seconded by Selectman Sanborn.