

Boscawen Selectman's Regular Session  
Final Meeting Minutes • February 4, 2015  
Approved February 25, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis Nicole Hoyt, Alan Hardy, Kellee Easler, Pam Hardy, Karen Mackenzie, Michelle Brochu, Dean Hollins, Kevin Wyman, Ray Fisher, Kathy Reed, Beverly Drouin, Lisa Broughton and Leslie Palmer

Chairman Saltmarsh opened the meeting at 4:30 PM.

Approval of Minutes: January 21, 2015 Public Session:

**Board Action:** Selectman Sanborn moved to approve the January 21<sup>st</sup> public minutes as written. Selectman Davis seconded the motion. All in favor, the motion was approved.

Approval of Minutes: January 28, 2015 Public Session:

**Board Action:** Chairman Saltmarsh moved to approve the January 28<sup>th</sup> public minutes as written. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Kathy Reed, Lisa Broughton and Beverly Drouin, representing the Boscawen Congregational Church, met with the Board to ask for support from the Budget Committee and Selectmen for Petitioned Warrant Article # 12, "To see if the Town will vote to raise and appropriate the sum of \$6,000.00 to donate to the Boscawen Congregational Church to support the use of the Church Park by townspeople and local sports teams?" The Church believes that this financial support will assist them in meeting their tax obligations and park upkeep. Chairman Saltmarsh asked if they had approached the MV Little League for financial assistance. The Church has not. Chairman Saltmarsh noted that the park is used very little by Boscawen children only; children from many towns use the park as part of the League and that financial support by the League is more appropriate. He expressed concern that financial assistance to the Church by the Town would "open up the flood gates" to requests from other properties that the Town uses that also seek property tax relief. He referenced Elekrisola as an example. Beverly Drouin reiterated that their Park serves as Boscawen's Home Field and that their goal is to repair the lower part of the Park and to get parked cars off the road. Chairman Saltmarsh asked if they have a budget for the repairs to the field and will the entire \$6,000 go to field repairs. Ms. Broughton replied that they do not have a budget, but yes, the entire \$6,000 will go to field repairs. Selectman Davis expressed concern that \$6,000 will not be enough to repair and maintain the park. Selectman Sanborn indicated that he does not have a problem with the warrant and with letting the residents vote on it. He did indicate that he would recuse himself from any motion made, as he lives close by and would most directly benefit from repairs to the Park. The Board asked that the Church contact the MV Little League and request financial assistance. The Selectmen indicated that they would be willing to support the Warrant if the Church entered into a Memorandum of Understanding with the MV Little League for support. The Warrant could be amended at Town Meeting to reflect that some of the support is coming from another source. The Board also felt that it would be helpful to have the MOU in place to gain support by residents. Selectmen also

recommended that the Church have budget information prepared as to the costs associated with the Park repairs required. Selectman Davis asked if this request would be an annual request. Ms. Broughton answered that it would depend upon the Church's financial circumstances.

**Board Action:** Selectman Davis moved to recommend Petitioned Warrant Article #12, "To see if the Town will vote to raise and appropriate the sum of \$6,000.00 to donate to the Boscawen Congregational Church to support the use of the Church Park by townspeople and local sports teams?" amended to reflect financial support from the MV Little League as outlined in a Memorandum of Understanding between the Church and the Little League along with budget information showing the costs associated with the Park repairs. Chairman Saltmarsh seconded the motion. Selectman Sanborn recused himself from the vote.

Don Fannie met with Selectmen asking for support for Warrant Article #5, "Are you in favor of the adoption of Amendment No. 4 as proposed by petition to amend the Zoning Ordinance as follows: To amend the Zoning Map to change the parcel known as Map 83, Lot 8, Sublot 1, from the Commercial District to the Residential – Medium Density District, (R-2)?" and Warrant Article #6, "Are you in favor of the adoption of Amendment No. 5 as proposed by petition to amend the Zoning Ordinance as follows: To amend the Zoning Map to change the parcel known as Map 81A, Lot 37, from the Commercial District to the Residential – Medium Density District, (R-2)?" Following discussion on the articles, the Board agreed to recommend Warrant Article #5 if the Planning Board supports it. They agreed to recommend Warrant Article #6.

**Board Action:** Chairman Saltmarsh moved to recommend Warrant Article #5, "Are you in favor of the adoption of Amendment No. 4 as proposed by petition to amend the Zoning Ordinance as follows: To amend the Zoning Map to change the parcel known as Map 83, Lot 8, Sublot 1, from the Commercial District to the Residential – Medium Density District, (R-2)?" if the Planning Board supports it. Selectman Sanborn seconded the motion. Selectman Davis recused himself from the vote, as he is also a member of the Planning Board.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #6, "Are you in favor of the adoption of Amendment No. 5 as proposed by petition to amend the Zoning Ordinance as follows: To amend the Zoning Map to change the parcel known as Map 81A, Lot 37, from the Commercial District to the Residential – Medium Density District, (R-2)?" Selectman Davis seconded the motion. All in favor, the motion was approved.

The Board continued to review the remaining warrant articles and moved to recommend them:

**Board Action:** Chairman Saltmarsh moved to recommend Warrant Article #2, "Are you in favor of the adoption of Amendment No. 1, as proposed by the Planning Board, to amend the Zoning Ordinance, Article V– Lot Dimensions & Area?" Selectman Sanborn seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #3, "Are you in favor of the adoption of Amendment No. 2, as proposed by the Planning Board, to amend the Zoning

Ordinance, Article VI – Supplementary Regulations?” Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

**Board Action:** Chairman Saltmarsh moved to recommend Warrant Article #4, “Are you in favor of the adoption of Amendment No. 2, as proposed by the Planning Board, to amend the Zoning Ordinance, Article VI – Supplementary Regulations?” Selectman Davis seconded the motion. All in favor, the motion was approved.

1. Board Action: Selectman Sanborn moved to recommend Warrant Article #8, “To see if the Town will vote to raise and appropriate the sum of \$228,000 to be contributed to the Town Capital Reserve Funds, previously established, as follows:”

a) Fire Truck	\$60,000
b) Fire Dept. Safety Equipment (New)	\$12,000
c) Highway Heavy Equipment	\$40,000
d) Public Works Building	\$20,000
e) Police Vehicle	\$16,000
f) Information Technology (New)	\$25,000
g) Municipal Building (LCHIP)	\$10,000
h) Municipal Building & Equipment	\$45,000

Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #9, “To see if the Town will vote to raise and appropriate the sum of \$5,000 toward the operating expenses of the Penacook Community Center?” Selectman Davis seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Davis moved to recommend Warrant Article #10, “To see if the Town will vote to raise and appropriate the sum of \$6,000 to contribute to the operating costs of the Boscawen Historical Society?” Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #11, “To see if the Town will vote to raise and appropriate the sum of \$48,060.00 to aid the Penacook Rescue Squad for its emergency medical services and rescue operations provided to the Town, subject to the receipt of an independent audit of 2014?” Selectman Davis seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #13, “To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of paying the expenses associated with building inspection services, to be withdrawn from the revolving fund as needed. All revenues received for building inspection services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and the money shall not be considered part of the Town’s general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be

expended only for the purpose for which the fund was created. And further to raise and appropriate the sum of \$2,500 to put into the fund, to come from the Unassigned Fund Balance and not from taxation.” Selectman Davis seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Sanborn moved to recommend Warrant Article #14, “To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of providing public safety services, by municipal employees. All revenues received for outside public safety details will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town’s general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the governing board and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. And further to raise and appropriate the sum of \$2,500 to put into the fund, to come from the Unassigned Fund Balance and not from taxation.” Selectman Davis seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Davis moved to recommend Warrant Article #15, “To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$34,000 to go into the fund. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the General Fund.” Selectman Sanborn seconded the motion. All in favor, the motion was approved.

**Board Action:** Selectman Davis moved to recommend Warrant Article #16, “To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Boscawen/Canterbury Bridge Capital Reserve Fund previously established for the purpose of creating an educational kiosk for the Boscawen-Canterbury Bridge to be located on Depot Street. This sum to come from the Unassigned Fund Balance and no amount to be raised from taxation.” Selectman Sanborn seconded the motion. All in favor, the motion was approved.

The Board of Selectmen made no recommendation on Warrant Article #17, “Resolved that the State of New Hampshire provide a comprehensive meaningful system of funding for State Education needs. To see if the Town will vote to ask our governor and our state legislators to reform state funding for education with that reform to be directed to significant reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select Board to the governor and state legislators informing them of the instructions from their constituents within 30 days of the vote.”

The Board of Selectmen made no recommendation on Warrant Article #18, “To see if the Town will vote to name a Town Forest the James F. Colby Town Forest.”

Town Treasurer Karen Mackenzie presented paperwork for Board signature in order to open up a bank account at Franklin Savings Bank to deposit kiosk tax payments.

Tax Collector Nicole Hoyt presented two sewer abatements on Town deeded property for Board signature. She also presented the Selectmen with the letter she drafted to the Boscawen Congregational Church regarding Town Hall scheduling for their approval.

Administrator Hoyt provided an update on her research into Comcast Franchise fees charged in other towns and cities in New Hampshire. She will continue to update the Board as new information comes in.

Fire Chief Ray Fisher received confirmation that fire trucks are insured at total replacement cost.

Public Works Director Dean Hollins reported that one of the department's trucks broke down recently but that parts have been ordered.

Acting Town Clerk Michelle Brochu reported that she has registered her first boat.

Human Services Director Leslie Palmer updated the Board on HB269 which would allow landlords to collect last month's rent as well as first month's rent and deposit. It is expected to go to the Judiciary Committee next week. According to the NH Local Welfare Administrators Association, "It will have a direct financial impact on local welfare and local taxpayers, as residents will turn to the towns and cities where the local taxpayers already shoulder a large tax burden for this basic housing need." Director Palmer will keep the Selectmen up to date on the bill's progress.

At 5:53 PM, Chairman Saltmarsh moved to adjourn, seconded by Selectman Davis. All in favor, meeting adjourned.

*Respectfully submitted by Leslie M. Palmer*