

Boscawen Selectmen's Regular Session
Final Meeting Minutes • December 2, 2015
Approved December 9, 2015

Present: Roger Sanborn, Bernie Davis, Nicole Hoyt, Alan Hardy, Pamela Hardy, Ray Fisher, Dean Hollins, Kevin Wyman, Michelle Brochu, Kellee Jo Easler, Deb Hinds, Thomas Gilmore, Jeff Abbey, Mark Varney and Candace Haithwaite

Selectman Sanborn opened the meeting at 4:30 PM.

Acceptance of Minutes – November 24, 2015 Public Session:

Board Action: Selectman Davis moved to accept the November 24th public minutes. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

At 4:32 Selectman Sanborn motioned to go into Non- Public Session RSA 91-A:3 II (d). Selectman Davis seconded, all in favor, the motion was approved.

At 4:48 Selectman Davis motioned to come out of the Non-Public Session. Selectman Sanborn seconded, all in favor, the motion was approved.

Human Services Director Candace Haithwaite reported that the ATM machine has been installed in the lobby at the Municipal Complex.

Public Works Director Dean Hollins reported that Underwood Engineering has started the surveying of the construction/demolition dump for the Closure Plan for DES.

Town Clerk Michelle Brochu requested to be paid overtime for staying open late on Thursday (WOO HOO!), to accommodate residents. Her recommendation was duly noted by the Selectman. There are multiple elections in the upcoming year and absentee ballots requests are starting to come in. Michelle and her Deputy will be going to the Merrimack County Nursing Home to help with registrations for voting so absentee ballots can be sent.

Fire Chief Ray Fisher informed the Board that he has set up the Christmas tree at the Route 3 & 4 split. He also has switched over to using Engine 2 to get the miles on it before the warranty ends.

Accountant Pam Hardy reported that she has been working on the budget.

Co-Administrator Nicole Hoyt addressed the Board about concerns with HIPAA laws and employee health insurance. She also reminded the department heads to give a summary of their budget for the Town Report. Nicole reminded the Board to start to think about the dedication of the report and the cover.

Co-Administrator Alan Hardy updated the Board on the EPA Grant. Central New Hampshire was awarded a \$400,000 assessment grant. Alan would like to apply for the grant for Commercial Street. He did voice his concern about private property owners. He also informed the Board that 23 Tremont had not closed due to a title issue but there is forward motion to resolve the issue.

Co-Administrator Nicole Hoyt reminded the Board about the Merrimack Valley School Board meeting on December 10th. Nicole will RSVP.

Alan also presented the Board with a recommendation of a when a volunteer leaves the board that the Board could present them with a document of service.

There being no further business, Selectman Sanborn moved to adjourn, seconded by Selectman Davis. Meeting adjourned at 5:45 PM.

Respectfully Submitted by Candace Haithwaite