

Boscawen Selectmen's Regular Session
Final Meeting Minutes – June 10, 2015
Approved June 24, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis, Alan Hardy, Nicole Hoyt, Kellee Easler, Pam Hardy, Dean Hollins, Ray Fisher, Bill & Casey Devine, Bill Murphy, Caroletta Alicea and Leslie Palmer

Chairman Saltmarsh opened the meeting at 4:30 PM.

Bill and Casey Devine met with Selectmen to discuss their Barn Preservation Easement application and progress on work to the barn. The Board approved the Easement; Planning and Community Development Assistant Kellee Easler presented the Easement for Board signature.

Bill Murphy, Chairman of the 1913 Library Committee, reported that ½ of the LCHIP Grant money has been received. The next step is to move forward to complete the Architect's assessment, as contracted.

Board Action: Selectman Sanborn moved to move forward on the Architect's Assessment of the 1913 Library building. Selectman Davis seconded the motion. All in favor, the motion was approved.

State Representative Caroletta Alicea met with the Board to provide a legislative update, describing the difficult process of passing several important bills. She expressed concern that the state budget may not pass this year. She also reported that there are five applicants for the vacant Loudon seat on the Merrimack Valley School Board.

Acceptance of Minutes – June 3, 2015 Public Session:

Board Action: Selectman Sanborn moved to accept the June 3rd public minutes as amended. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – June 3rd, 2015 Non-Public Session I:

Board Action: Selectman Davis moved to accept the June 3rd non-public minutes as written. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – June 3rd, 2015 Non-Public Session II:

Board Action: Selectman Davis moved to accept the June 3rd non-public minutes as written. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Currently, weekly Chair Yoga classes are being held at the Boscawen Public Library. Due to its popularity, the organizers are requesting use of the Town Hall space on Wednesdays for one hour. The Board approved the request.

Board Action: Selectman Sanborn moved to approve use of the Town Hall for weekly Chair Yoga classes sponsored by the Boscawen Public Library. Selectman Davis seconded the motion. All in favor, the motion was approved.

Action Item: Co-Administrator Nicole Hoyt will contract Lawre Murphy to inform her of the approval.

Co-Administrator Hoyt asked Selectmen if they would be interested in re-activating the Recycling Committee. Selectmen asked her to contact former committee members to gauge their interest.

Action Item: Co-Administrator Nicole Hoyt will contact former members of the recycling Committee to gauge their interest in reforming.

Co-Administrator Hoyt reported that she has received two complaints recently regarding turned off street lights. One complaint was related to Jackson St and the fact that children were riding their bikes at night. The other complaint was related to Johnson St and Park St; the resident indicated that there have been “issues” in the neighborhood since the light has been out. The Board will take the feedback under advisement. Chairman Saltmarsh indicated that residents should call the Police Department to report any problems.

Co-Administrator Alan Hardy brought forward two proposals for the purchase of an upgraded printer as budgeted for in the Capital Reserve Fund and as approved at Town Meeting. The Twin Rivers - Toshiba proposal included a \$9,048 printer with a \$1,000 annual maintenance contract. The Ricoh proposal included an \$8,164 Ricoh printer with a \$1,330 annual maintenance contract. Following a discussion of both proposals, the Board agreed to contract with Twin Rivers Office Machines, Inc. as the Town is satisfied with the current service provided by the company.

Board Action: Selectman Sanborn moved to authorize the purchase of a Toshiba printer, \$9,048, and annual maintenance contract, \$1,000, from Twin Rivers, Inc. Selectman Davis seconded the motion. All in favor, the motion was approved.

Town Accountant Pam Hardy reported that the Town has received \$37,640 in unanticipated revenue from the Concord Regional Solid Waste/Resource Recovery Cooperative as a result of their reorganization. The Board approved the deposit of the funds into Other Departmental Income to reduce taxes.

Board Action: Selectman Davis moved to authorize the deposit of \$37,640 of unanticipated revenue into Other Departmental Income to reduce taxes. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

The Board reviewed and approved the format of quarterly financial reports to be distributed to residents by request.

Fire Chief Ray Fisher presented to Accountant Hardy a request for reimbursement for items purchased by a volunteer fire fighter related to the Chadwick Hill fire. He also presented the Board with a report to be passed on the Town’s insurance carrier, Primex. The Board accepted the report and withdrew their administrative leave letter.

Board Action: Selectman Sanborn moved to accept the report presented by Chief Fisher and withdraw the administrative leave letter. Selectman Davis seconded the motion. All in favor, the motion was approved.

Member of the Parks and Recreation Committee have expressed concern with the use of Jamie Welch Park after hours. The Committee will contact the Police Department as to an opinion on hours of operation, to be discussed further.

Co-Administrator Hardy brought forward a recommendation by Avitar Associates to use another attorney in the Fairpoint Litigation case. Selectman Sanborn asked what other Towns have decided to do in light of this recommendation. Co-Administrator Hardy will look into the issue further and report back next week.

Action Item: Co-Administrator Hardy will look into the decisions of other Towns regarding Avitar's recommendation.

Assistant Easler presented for Board signature a letter to the Department of Revenue Administration informing them that Boscawen does not use a PA-28 form for town inventory, a timber tax warrant and a letter to California Fields regarding sewer connection fees.

Bids on the 50 Jackson St property close on June 24th. The eviction process will be complete on July 6th for the four tax deeded properties.

Public Works Director Dean Hollins reported that work on Dorval House is complete. Despite recent heavy rain, there have been very few washouts throughout Town. He has received the first invoice for the purchase of a new dump truck.

Board Action: Chairman Saltmarsh moved to authorize the transfer of \$81,465 out of the Capital Reserve Fund to the General Fund for the purchase of a new dump truck for the Public Works Department. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

The Parks and Recreation Summer Program is full; four families are on the waiting list.

On behalf of Town Clerk Michelle Brochu, Administrative Assistant Leslie Palmer reported that 78 dogs are left to be registered. HB 0258 has passed which allows Town Clerks to charge an additional \$1.00 fee in the processing of motor vehicle registrations; the bill awaits the Governor's signature. The Town Clerk Brochu passed her State Audit with flying colors this week.

There was no public comment.

At 5:55 PM, Selectman Sanborn moved to adjourn, seconded by Chairman Saltmarsh. All in favor, the motion was approved.

Respectfully Submitted by Leslie M. Palmer