

Boscawen Selectman's Regular Session
Final Meeting Minutes • April 29, 2015
Approved, May 6, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis, Nicole Hoyt, Alan Hardy, Kellee Easler, Pam Hardy, Jason Killary, Dean Hollins, Ray Fisher, Bill Murphy and Leslie Palmer

Chairman Saltmarsh opened the meeting at 4:32 PM.

Bill Murphy, Chairman of the 1913 Library Committee, provided the Board with a project update. The LCHIP grant payment will be received soon and will pay for the architectural assessment. The committee is focusing on making the basement into a more usable space. Discussion followed as to how to open up space in the basement as well as replacing the furnace with a more energy efficient one. Chairman Murphy will research grant opportunities to pay for the furnace and get cost estimates for the work. He will also look into the cost of replacing the lock on the back door of the Library.

Approval of Minutes: April 15, 2015 Public Session:

Board Action: Selectman Sanborn moved to approve the April 15th public minutes as amended. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Approval of Minutes: April 15, 2015 Non-Public Session I:

Board Action: Selectman Sanborn moved to approve the April 15th non-public minutes as written. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Approval of Minutes: April 15, 2015 Non-Public Session II:

Board Action: Selectman Sanborn moved to approve the April 15th non-public minutes as written. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Administrative Assistant Leslie Palmer announced her resignation from the Town of Boscawen effective May 15th to accept an Administrative Assistant position with the Town of Webster.

Police Lieutenant Jason Killary reported that the department continues to be very busy with 52 incidents, 11 arrests and 50 motor vehicle stops in just the last week. He also discussed the recent theft of storm drain grates.

Public Works Director Dean Hollins reported that spring clean-up will wrap up tomorrow, April 30th and Cemetery clean-up will start next. The Inflow and Infiltration Sewer Study will begin on Thursday evening, April 30th and continue through Monday, May 4th.

Ray Fisher spoke to the Board about the Fire Chief and Life Safety Officer Job descriptions that were previously reviewed in October. He also reported that he continues to work as the Fire

Warden in Town. Discussion followed as to the missing flag at the Rt. 3/Rt. 4 split. A note left by a resident indicated that the rope broke.

Action Item: Co-Administrator Alan Hardy will order a new rope as well as new US and State flags.

Planning and Community Development Assistant Kellee Easler presented a gravel tax for Board signature.

Co-Administrator Hardy reported on recent work at the Municipal Complex. The elevator has been tested, inspected and permitted through 2015 by the State of NH. The sprinkler and alarm systems were also tested and approved; minor work to the sprinkler system was required. Spring preventative maintenance was performed on the HVAC system. Minor repairs were needed to the Library system. Co-Administrator Hardy will be meeting with Northern Peabody to review and plan system upgrades. The lights for the flagpole and granite sign are now working properly and the broken emergency lights at the back door have been repaired. Spring maintenance was also performed on the standby generators at the Municipal Office and the Fire Station.

Co-Administrator Hardy is working with Eric Crane to make improvements to the electrical systems at the ball fields at Jamie Welch Memorial Field. The Board approved a request to build a second storage building for ball field 2, to be built and paid for by the Merrimack Valley Little League.

The emergency lighting system at the Town Hall will be updated starting tomorrow, April 30th.

The Board approved the sale of 50 Jackson St. by sealed bid. Bids will close on Wednesday, May 27th at 4:00 PM, to be opened at that time by the Board of Selectmen. The Town's current costs are \$59,124.37 and any residual proceeds would be returned by the former owner.

Board Action: Selectman Davis moved to approve the sale of 50 Jackson St. by sealed bid with a minimum bid of \$60,000.00 with a closing date of May 27th at 4:00 PM. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

An application for non-profit status has been received by Community Bridges. Co-Administrator Hardy recommended inviting representatives to the May 6th Board meeting to discuss their application and the PILOT agreement that they agreed to.

Co-Administrator Nicole Hoyt provided the Board with a current list of properties at risk of going to deed on May 7th. She will bring waivers before the Board at next week's meeting.

The Kiosk which will allow residents to pay sewer bills online will be operational very soon.

The Parks and Recreation Committee will be meeting tomorrow night, April 30th, to discuss the upcoming Summer Parks Program which is tentatively scheduled to start June 24th. Donation

boxes for the Parks Program have been placed at the Town Office counters for residents seeking Notary services.

Being no further new business, Chairman Saltmarsh asked for public comment. Sally Fisher expressed her disappointment at the fact that the Town is not recycling plastic. She feels that the Town should be supportive of it as it is the right thing to do. She also remarked that the Town could do better at practicing transparency and suggested adding signage to the plastic hopper at the Transfer Station explaining what happens to the plastic. Discussion followed as the process of recycling plastic and that it is currently not cost effective to do so. Chairman Saltmarsh noted that plastic is in fact recycled because incinerating it produces energy. Gail Egounis asked if money from the Recycling Fund could be used to support recycling plastic. Selectmen suggested that residents could bring forward the request to recycle plastic as a Warrant at Town Meeting. Co-Administrator Hoyt also suggested putting an article regarding the recycling of plastic in the Newsvine.

At 5:40 PM, Selectman Sanborn requested to enter into a Non-Public Session under RSA 91-A:3 IIc to discuss a personnel issue and Selectmen Davis seconded. All in favor, the motion was approved.

A motion was made by Selectmen Sanborn to come out of Non-Public Session at 6:35 PM and Chairman Saltmarsh seconded. All in favor, the motion was approved.

Board Action: A motion was made by Chairman Saltmarsh to seal the non-public minutes for one year and Selectman Davis seconded. All in favor, the motion was approved.

At 6:35 PM, Selectman Sanborn moved to adjourn, seconded by Selectman Davis. All in favor, meeting adjourned.

Respectfully submitted by Leslie M. Palmer