

Boscawen Selectman's Regular Session
Final Meeting Minutes • January 28, 2015
Approved February 4, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis Nicole Hoyt, Alan Hardy, Kellee Easler, Pam Hardy, Karen Mackenzie, Michelle Brochu, Dean Hollins, Kevin Wyman, Ray Fisher, Bill Murphy, Lorrie Carey, Paul Matthews and Leslie Palmer

Chairman Saltmarsh opened the meeting at 4:35 PM.

Bill Murphy, Chair of the 1913 Library Committee, provided the Board with an update on the Library restoration. Progress of SMP Architect's building assessment was discussed as well as money available for the project. Mr. Murphy indicated that a Stewardship Plan needs to be developed in order to apply for the first payment of the LCHIP Grant.

Town Treasurer Karen Mackenzie reported that she is in the process of completing the narratives which will accompany the budget document to be reviewed at the Budget Committee Meeting on February 4th.

Acting Town Clerk Michelle Brochu reported that work continues to update the website but that she does not yet have a quote from the website developer regarding ongoing support. She noted that she is seeing a few people each week during extended Thursday hours and that the residents are appreciative of the change.

Town Accountant Pam Hardy presented an updated Investment Policy for Board approval and signature.

Board Action: Selectman Sanborn moved to approve the updated 2014 Investment Policy. Selectman Davis seconded the motion. All in favor, the motion was approved.

Public Works Director Dean Hollins reported that storm clean up this past week went well. Chairman Saltmarsh remarked that his department did a great job keeping the roads clear.

Fire Chief Ray Fisher indicated that electric usage continues to be unusually high at the Fire Department.

Action Plan: Office Administrator Nicole Hoyt will contact Unitil to have a representative take a look at the meter.

Administrator Hoyt discussed with the Board the Town's policy regarding usage of the Town Hall relative to Church functions. A letter regarding scheduling will be drafted and sent to the Church to avoid future conflicts between Church functions and other scheduled events.

Action Plan: Administrator Hoyt and Administrative Assistant Leslie Palmer will draft a letter to the Church for review at next week's meeting.

Lorrie Carey and Paul Matthews met with the Board regarding their Barn Preservation Easement. Following a discussion of the terms of the easement, both the owners and the Board approved and signed the easement document.

At 5:37 PM, Selectman Sanborn moved to adjourn, seconded by Selectman Davis. All in favor, meeting adjourned.

Respectfully submitted by Leslie M. Palmer