

Boscawen Selectmen's Regular Session
Final Meeting Minutes – July 8, 2015
Approved July 15, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis, Alan Hardy, Nicole Hoyt, Kellee Easler, Pam Hardy, Dean Hollins, Kevin Wyman, Chuck Bodien and Leslie Palmer

Chairman Saltmarsh opened the meeting at 4:37 PM.

Acceptance of Minutes – July 1, 2015 Non-Public Session I:

Board Action: Selectman Sanborn moved to accept the July 1st non-public session I minutes as written. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – July 1, 2015 Non-Public Session II:

Board Action: Selectman Sanborn moved to accept the July 1st non-public session II minutes as written. Selectman Davis seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – June 24, 2015 Public Session:

Board Action: Selectman Davis moved to accept the June 24th public minutes as written. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Acceptance of Minutes – July 1, 2015 Public Session:

Board Action: Selectman Davis moved to accept the July 1st public minutes as written. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Alan Hardy reported that Dan Siefert from the Union Leader is writing a story on beach use on the Merrimack River in Boscawen. In discussing the issue, including the posting of warning signs for the public to swim at their own risk, it was determined that ownership of the piece of land where the signs would be installed is in question. Co-Administrator Hardy provided sample signage for the Board to consider, but the Board will withhold a decision on signage until ownership of the land is determined.

Board Action: Selectman Davis moved to withhold a decision on posting warning signs by the Merrimack River until ownership of the land in question is determined. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Action Item: Co-Administrator Hardy will contact Dan Siefert.

Co-Administrator Nicole Hoyt reported that Paul Gendron from Concord and Jeff Abbe from Boscawen completed the Perambulation of the Boscawen/Concord town line. It will not need to be completed again until 2020. She presented the Perambulation for Board signature.

Board Action: Selectman Sanborn moved to approve the Perambulation of the Boscawen/Concord Town line. Chairman Saltmarsh seconded the motion. All in favor, the motion was approved.

Police Chief Kevin Wyman reported that one full time officer is now on military leave and other is out on family leave and expected to return in August. Chief Wyman is pursuing the Law Enforcement Accreditation Program for the department which is a 36 month process to complete. Accreditation in National Standards is beneficial from a liability standpoint alone.

Town Clerk Michelle Brochu reported that municipal fleet vehicles need to be re-inspected by September 30th; she has contacted department heads with fleets regarding the change.

Chairman Saltmarsh remarked that the downshifting of costs by the State to the Town needs to be discussed as part of the annual budget preparation process.

Public Works Director Dean Hollins reported that paving on Forest Lane will take place this Friday, July 10th, weather permitting. Paving on state roads, from the traffic lights to the Concord line and on Harris Hill Rd to the Concord line will begin in next couple of weeks.

Town Accountant Pam Hardy reminded department heads that payroll needs to be submitted to her office on Monday mornings no later than 10 AM.

Co-Administrator Hoyt thanked staff for their assistance and support during the Administrative Assistant vacancy these past two months.

Chuck Bodien introduced himself to the Board. He will begin performing mechanical inspections and full house project inspections as an employee of the Town with his salary to be paid by inspection fees. He currently works in Boscawen through an inter-municipal agreement with the City of Franklin. He plans to retire from Franklin next year. He performs inspections on a part time basis in Salisbury as well. Co-Administrator Hardy reported that Rose Fife will be performing inspections as well. Chairman Saltmarsh thanked Mr. Bodien for his help. Mr. Bodien remarked that he strives to balance common sense with code enforcement.

Co-Administrator Hardy asked Selectmen if they recommended any changes to the Community Bridges PILOT Agreement that he presented last week. The Board made no changes but asked that Town Counsel review it one more time before sending it to Community Bridges.

Co-Administrator Hardy reported that the new printer purchased for the Planning & Community Development Department will be installed on Friday, July 10th. He asked the Board if they knew of any organizations that could use the older printer being replaced.

Action Item: Selectman Sanborn will contact the 1913 Library Committee and the Boscawen Historical Society to see if either organization wants the printer.

Co-Administrator Hardy presented two proposals for the installation of a new hot water heater at the Town Hall. Gary Darby proposes to replacing the water heater with one of the same brand for \$1,195, plumbing included. Huckleberry Propane and Oil proposes installing a new heater for \$1,050 but the quote does not include plumbing work. The installation of a Rinnai gas heater was investigated but deemed too expensive to be feasible. The Board accepted the Gary Darby proposal.

Board Action: Chairman Saltmarsh moved to accept the proposal of Gary Darby to install a new hot water heater at the Town Hall for \$1,195, plumbing included. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Hardy reported that there has been some interest in the 50 Jackson St and 23 Tremont St properties for sale.

Co-Administrator Hoyt sent letters out this week to former Recycling Committee members to gauge their interest in reforming the committee. She also made the Board aware of situation with one child in the Summer Park Program in the event they received a complaint from the parent.

Third quarter sewer bills have gone out. Two water bills were rebated by the Water Precinct because the residents filled their pools. Tax Collector Hoyt asked Selectmen if they would also rebate the sewer portion of the residents' bills. If abated, an \$83 sewer bill would be reduced to \$43 and a \$288 sewer bill would be reduced to \$207. The Board agreed to abate the sewer bills.

Board Action: Selectman Davis moved to abate two third quarter sewer bills made higher due to pool fills. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Street lighting was discussed. Co-Administrator Hoyt provided a list of complaints regarding the turning off of street lights, most of which have been resolved. She provided her recommendation of lights to be turned on and two more that could be turned off. The conversation turned to the long term solution of installing energy efficient LED lighting in the future. Future discussion of energy efficiency at the Town Office Complex will be promoted in the Newsvine and through Board of Selectmen minutes.

There was no new business or public comment.

At 5:47 PM, Chairman Saltmarsh moved to adjourn, seconded by Selectman Sanborn. All in favor, the motion was approved.

Respectfully Submitted by Leslie M. Palmer