

Boscawen Selectmen's Regular Session
Approved Meeting Minutes – August 26, 2015

Present: Roger Sanborn, Bernie Davis, Nicole Hoyt, Kellee Easler, Alan Hardy, Kevin Wyman, Dean Hollins, Candace Haithwaite, Pamela Hardy, Ray Fisher, Michelle Brochu, Mark Hess and Glenna Petrangelo.

Selectman Sanborn opened the meeting at 4:28 PM.

Mark Hess and Glenna Petrangelo addressed the board about an ongoing issue with a neighbor. They voiced their concerns about threats and trespassing along with the animal conditions and possible well contamination. Co-Administrator Alan Hardy suggested having Agricultural Commission do an assessment regarding Best Management Practices.

Town Clerk Michelle Brochu informed the Board that a resident brought to her attention how difficult it is to get into the building using a walker and suggested that an automatic door opener would be very helpful and the threshold is also a bit high. Co-Administrator Hardy will look into the door opener.

Administrative Assistant Candace Haithwaite presented the Board with the agreement that Ted Huston suggested for use of the Town Hall in conjunction with the NH State Veteran's Cemetery. She also presented the agreement for the Town Hall rental for the Senior Program Monday luncheon.

Public Works Director Dean Hollins reported they have the new truck. He also reported he has signed new salt contracts and reported that it is about \$3.00 more per ton than last year. Dean also suggested he would like to add surveillance cameras at the Town Shed. Dean also updated the Board on the Forest Lane project and informed them that there were still some outstanding items to be addressed before the release of the final payment. He also informed the Board about a culvert issue at 3 Dove Street that the Public Works department would assess tomorrow. Dean also informed the Board that Keith from Underwood looked at the cellar port at the police department which retains water.

Dean also informed the Board about the status of the Inflow & Infiltration study from Underwood. Dean also spoke about the landfill and the closure plan. Underwood is going to work with Dean on stretching the closure date out. Alan presented the Board with the proposal to start the landfill closure process with Underwood. DES requires a copy of the study and report. Underwood will complete the process spelled out in Engineering Service Request, (ESR), #38 for \$16,900.

Board Action: Selectman Sanborn moved to accept the ESR #38 proposal from Underwood. Selectman Davis seconded the motion. All in favor, the motion was approved.

Policy Chief Kevin Wyman informed the Board that there have been five burglaries in last week. Chief Wyman also spoke about the ongoing neighbor dispute and gave an overview of some of issues.

Fire Chief Ray Fisher informed the Board about a fire fighter from Penacook who is very interested in the open position. He also informed the Board of tires being fixed on Engine 3 and

01. He also had a concern about the water issue to the fire station with colder weather coming. Co-Administrator Hardy will look into some options.

Accountant Pamela Hardy presented to the Board the release to move \$58,240 from the capital reserve fund to the operating budget to pay for the new Public Works dump truck.

Board Action: Selectman Davis moved to accept moving the funds for the new truck. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Planning & Community Development Assistant Kellee Jo Easler presented the Board with a TerraMap mapping contract. Co-Administrator Hardy recommended the three year contract.

Board Action: Selectman Davis and Selectman Sanborn signed the contract.

Co-Administrator Hoyt informed the Board that the Laurie Murphy is requesting \$10,000 to be moved so they can update their computer equipment. Account Pamela Hardy will look into the appropriations. The Board is not involved in this decision.

Co-Administrator Hardy brought to the attention of the Board the maintenance issues regarding the area occupied by the Library. If, as they had discussed in the past, the Town is the landlord and the Library is a tenant, then the Town is responsible for the building and will repair items and look into carpet cleaning. The BOS members agreed.

Co-Administrator Hoyt informed the Board that the Town Clerk services will not be available on September 9th, 10th and 11th due to the Town Clerk Conference. Nicole also informed the Board about Ted Houston was upset that the two person rule was not being adhered to in the lobby. Nicole also presented samples of evaluation forms to the Board and department heads.

Co-Administrator Hardy proposed to the Board of Selectmen that they terminate priority to maturity the tax anticipation note (TAN). Franklin Savings Bank requires a vote and a copy of the meeting minutes to terminate. Alan noted that due to improvements in the Town's cash flow management, the TAN is no longer necessary.

Board Action: Selectman Davis moved to terminate the TAN prior to maturity. Selectman Sanborn seconded the motion. All in favor, the motion was approved.

Co-Administrator Hardy informed the Board that we are getting ready to close on 124 Corn Hill Road and presented the Deed to be signed by the Board.

Co-Administrator Hardy presented an offer to the Board for 50 Jackson Street. Coleen Dour, the buyer, would like to purchase the property as soon as possible regardless of condition. Alan recommended allowing the dumpster to be left at the property for one week from the date of possession to dispose of the remaining items.

Board Action: Selectman Sanborn moved allow the dumpster at 50 Jackson Street for one week from time of possession. Selectman Davis seconded the motion. All in favor, the motion was approved.

Administrator Hardy also presented the Board with a change order on Forest Lane. This change is a reduction which is about \$30,000 below the contract estimate. Payment number 6 for the top coat is \$116,952.05, this is the last of the large bills.

Acceptance of Minutes – August 12, 2015 Public Session:

Board Action: Selectman Sanborn moved to accept the August 12th public minutes as amended. Selectman Davis seconded the motion. All in favor, the motion was approved.

At 6:29 PM, Selectman Davis requested to go into Non-Public Session under RSA 91-A:3IIc to discuss two matters and Selectman Sanborn seconded. All in favor, the motion was approved.

A motion was made by Selectman Sanborn to come out of Non-Public Session at 6:39 PM and Selectman Davis seconded. All in favor, the motion was approved.

At 6:40 PM, Selectman Sanborn moved to adjourn, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite