

Boscawen Selectmen's Regular Session
Final Amended Meeting Minutes • September 9, 2015
Approved September 23, 2015

Present: Craig Saltmarsh, Roger Sanborn, Bernie Davis, Alan Hardy, Ray Fisher, Candace Haithwaite, Pamela Hardy, Kellee Jo Easler and Karen Mackenzie

Selectman Saltmarsh opened the meeting at 4:29 PM.

Acceptance of Minutes – September 2, 2015 Public Session:

Board Action: Selectman Sanborn moved to accept the September 2nd public minutes as presented. Selectman Saltmarsh seconded the motion. All in favor, the motion was approved.

Administrative Assistant Candace Haithwaite informed the Board that Senior Program will start using the Town Hall October 5th. She also informed the Board that she is working with Franklin Savings Bank and Citizens Bank on potentially having an ATM machine installed in the lobby at the Town Offices.

Fire Chief Ray Fisher informed the Board that TDS has finished the installation and Comcast can be cancelled. He also mentioned the trucks are being inspected next week. Ray also informed the Board the chicken BBQ will be held on October 10th and tickets will be \$10.00. He is also working on safety issues.

Co-Administrator Hardy and Ray informed the Board that the Winthrop Carter House will require fire watch for the next six weekends for events.

Board Action: Selectman Sanborn motioned to set fire watch rate at \$20 per hour. Selectman Davis seconded, all in favor, the motion was approved.

Town Treasurer Karen Mackenzie asked if the Tax Anticipated Note had been terminated. Alan Hardy that it had been terminated.

Accountant Pamela Hardy informed the Board that the audit report is due to be received next week. Pam also informed the Board that she has been working with Chief Kevin Wyman on creating a policy for special detail.

Planning and Community Development Assistant Kellee Jo Easler brought to the Board for signature a 2014 Board of Tax and Land Appeal for an abatement appeal. Avitar Associates has moved to dismiss.

Board Action: The Board signed to concur.

Co-Administrator Alan Hardy presented the Board with the agreement from Underwood on the engineering study for closure of the landfill. This proposed agreement was approved at last week's BOS meeting. He also informed the Board about a discussion taking place next Wednesday and that we will have an abbreviated meeting on September 16th. Alan also mentioned the electrical and HVAC problems from the past week. Alan suggested having the rest of the building connected to the generator if possible. Chairman Saltmarsh agreed that someone should come look at it to see if it can be done. He also presented a sign option from Sam's Club to replace the smaller sign that we currently have at the Municipal Office; Alan will present a proposal next week. Alan suggested, with Chief Fisher's support, the option of life safety and health inspections of property occupied by welfare recipients to confirm that the dwelling is meeting the minimum standard for the life safety code and minimum standards for housing

under the health officer laws. Chairman Saltmarsh suggested that Alan put a proposal together for putting a procedure for inspection in place. Steve Marrow, the new County Administrator will meet with Alan to see what we can work on together and Alan will report back to the Board.

At 5:21 PM, Chairman Saltmarsh moved to adjourn, seconded by Selectman Davis. All in favor, the motion was approved.

Respectfully Submitted by Candace Haithwaite