

**Board of Selectmen**  
Boscawen Municipal Complex  
Final Meeting Minutes  
Wednesday, November 8, 2017 at 4:30pm

Present: Mark Varney, Roger Sanborn, Bernard Davis, Kevin Wyman, Ray Fisher, Dean Hollins, Kellee Jo Easler, Michelle Brochu, Alan Hardy, Sarah Gerlack.

**Excused:** Nicole Hoyt and Katie Phelps

Chair Mark Varney opened the meeting at 4:30pm, led us in the Pledge of Allegiance and a moment of silence.

**Attendees – Tom Gilmore Conservation Commission:** Alan Hardy started off the conversation with a hand out of a proposal for a timber cruise of the former Creaser lot by Town Forester Charlie Niebling. The proposal states it will take an estimated 60 hours to complete for the sum of \$3500.00, to be paid in two installments of \$1750.00. Tom told the BOS that the Conservation Commission would like to pay for the cruise from the funds of the timber sale currently taking place in the Town Forest.

Tom proposed that the money from the Timber sales go back in to the Town Forest account so it's there for when it's needed for future projects. Chairman Mark Varney agreed and stated to make sure to keep good bookkeeping so it doesn't become an issue with the auditors.

**MOTION:** Chairman Mark Varney made a motion to keep the approx. \$52,000.00 in the Town Forest account for use by the Conservation Commission. Seconded by Selectman Roger Sanborn. All in favor, none opposed.

**Polly Dawson and Matt Lampron from the Old Home Day Committee:**

Polly was seeking guidance from the Board of Selectman for the volunteers of the Old Home Day Committee about the background checks that are now required for any volunteers that wish to volunteer with the OHDC. This would give them the chance to be able to go forward with the background check or to step down if they wish not to get the background check.

Matt expressed some concern about purchasing items for the OHDC and that at this present time only one person has access to the Sam's Club card. Polly and Matt also said that they would like to be able to purchase from elsewhere and that sometimes they will find a deal and just purchase stuff that is needed for bingo and have always been able to hand in receipts and get a refund for their purchases.

**MOTION:** Chairman Mark Varney made a motion to add Matt Lampron to the Sam's Club Credit Card and to add Susan Kilgus and Matt Lampron to the Citizens Bank Credit Card List. Selectman Bernie Davis seconded it. All in favor, none opposed.

**Kevin Wyman, Chief of Police:** Chief Wyman got a call from Irwin about the new Cruiser. The price came in at \$24,931.00 but he is unable to get into Ossipee Mountain Radio to get the equipment for the cruiser until November 13.

**Michelle Brochu, Town Clerk:** Presented an appointment letter for Sarah Gerlack to be Deputy

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Tax Collector. In addition she presented a form to sign for Sarah to attend Department of Motor Vehicle training in January.

**Fire Chief Ray Fisher** – Presented a Memorandum of Understanding for signature. This MOU is a 50/50 grant that will be used for 4 Kenwood radios for forestry equipment in the amount of \$602.00. The Town would be responsible for the other \$602.00 and Chief Fisher stated that he has this in the fire department budget.

There is a trailer that they may be able to purchase to put the UTV in to get it out of the station for the winter. The trailer is estimated at \$2500.00, if the sale comes through he will be taking it out of his budget as well.

**Dean Hollins, Public Works Director:** Has been working on his budget .GMI has given a good price if we lock in for 3 years. Dean plans to sit down and talk to the owner to go over the budget. The catch to locking in is if the price of oil goes up we pay the difference which is standard with paving companies and their contracts. The price that he was able to pave Goodhue Road for has significant money that is left over for 2018. Dean plans on doing a large section of Cornhill Road, an overlay on Goodhue Road, Lawrence and Welcome Avenue and Eel Street next year.

There will be a bill coming for the backhoe, it had rotted on the bottom. The end cost was about \$1200.00 and he had to replace some hoses as well.

Dean closed his part by saying that they are getting ready for winter and putting the summer equipment away.

**Kellee Jo Easler, Planning and Community Development Assistant:** Has two intent to cut applications for signature: Charlie Niebling's up on North Water Street and Matt McKerley's cut for about 25 acres on the McKerley's lot.

Kellee brought in a letter to have the Board sign to take former accountant Pam Hardy off the Town's accounts and adding to the 19 accounts Deputy Treasurer, Kellee Jo Easler.

The Planning & Community Development and Accounting offices will be closed Wednesday and Thursdays November 15 and 16<sup>th</sup> so that the staff can attend a fall conference of the NH Municipal Association. The annual conference will be held at the Radisson in Manchester.

**Alan Hardy, Co-Administrator:** The City of Concord is following-up on their belief that the Town of Boscawen made a commitment to a sidewalk going from the sidewalk at the Concord/Boscawen line to the bridge. However, neither Boscawen nor Concord have any recorded documents that support their belief.

At Alan's request, Russell Towle came and inspected the roof over the front entrance that has started to leak. The proposal was \$1600.00 to strip and replace the roofing and the flashing with a 50 year warranty. Selectman Bernie Davis asked about a metal roof and Selectman Roger Sanborn

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asked Alan to get a price comparison for a standing seam metal roof.

Alan asked Bernie if he wanted to make a proposal to the BOS about the Ford Explorer that is for sale. Bernie Davis mentioned that his son was interested in the Ford Explorer. The BOS were looking to get \$400-\$500 for the Explorer. Bernie asked, would the BOS consider trading it in exchange for work that Bernie has done to the town vehicles at no cost?

**MOTION: Chairman Mark Varney made a motion to swap the Ford Explorer for the work that Davis Auto Body has done on several Town vehicles. Selectman Roger Sanborn seconded that motion. All in favor, none opposed.**

Chairman Mark Varney mentioned a possible change in the welfare office hours and making them set days and set hours. Possibly 2 days a week for 8 hours a day on those days. Chairman Mark Varney wanted to run a poll with the other towns around us to see what their availability is for their Welfare Department.

**The Board of Selectmen then entered Non-Public Session at 5:50pm.**

**The Board of Selectmen returned from Non-Public Session at 6:34pm.**

**MOTION: To seal the Non-Public Session held under RSA 91-A: 3, II (b) made by Selectman Davis. Seconded by Selectman Varney, all in favor, none opposed.**

**MOTION: Chair Varney made a motion to adjourn the public meeting at 6:34pm. Seconded by Selectman Sanborn, all in favor, none opposed.**

**\*For unedited minutes please refer to The Town of Boscawen's Website**  
*Respectfully submitted by Sarah Gerlack*