

BOSCAWEN AGRICULTURAL COMMISSION

Garden Committee Final Minutes

April 2, 2015 @5:30 to 6:30pm

Town Office

Open/Attendance: Ann LaCroix, Louise Jacob, Sarah Chappelow, Betsy Fazio, and John Keegan

Review and approval of March 19, 2015 draft minutes: Approved with one grammatical correction

Follow-up on outstanding action items:

Newsletter update: Discussed simplifying the editorial process for the newsletter. Decided that it is the writer's responsibility to meet Sarah's submission deadline with copy ready for publication. The rule of thumb is once submitted it is Sarah's decision as to how the item is edited, if at all. If there is time and Sarah feels she needs more input from the writer, Sarah will attempt to make contact via phone or email to resolve her question(s).

Sign and Kiosk update: Angela has to been able to reach Peter Satterfield or the Prison Industries as of today, according to John.

Education update: No new information

Volunteer records: John reported that there is an interest in knowing how many volunteer hours are spent by town volunteers on various tasks. He noted there was an attempt last year to do so at the community garden but there was no system in place and no information gathered.

He asked if anyone, particularly the Master Gardeners, had any ideas. Betsy and Ann noted Cooperative Extension Service (CES) uses a computerized system, **XXXX**, whereby the volunteer enters their hours and the system computes global numbers and provides reports. Sarah was also familiar with this system. Ann provided the names and telephone numbers of two individuals in Goffstown (**Ann I have lost the #'s and the detail, please help fill this in!**)

Action Plan: John to contact the folks in Goffstown to learn more about the system and determine if the AgComm could use it.

Work Sessions and pending items: i.e. Draft Horse Event, garden layout, hedge care: To be discussed at the upcoming meeting.

Other: Chair's absence: John reported he plans to be away from April 23rd to May 4th. The next meeting will need to include planning around his absence.

John left @6:15 for another commitment and Ann LaCroix assumed the chairmanship. No further business as transacted and the meeting adjourned @6:30pm.

Next meeting: April 16, 2015 @5:30